U. S. Bank Technology Contract Transactions Attorney

Position Number: 190007462

At U.S. Bank, we're passionate about helping customers and the communities where we live and work. The fifth-largest bank in the United States, we’re one of the country's most respected, innovative and successful financial institutions. We are committed to our purpose: we invest our hearts and minds to power human potential. Part of this commitment, and one of our core values, is the creation of a diverse workforce. We consider all qualified applicants without regard to race, religion, color, sex, national origin, age, sexual orientation, gender identity, disability or veteran status.

Successful candidates for positions in the U.S. Bank Law Division consistently provide excellent advice and guidance to clients and colleagues, on a variety of legal matters. They build trusting relationships that allow the business to make well-informed decisions. They work to attract, retain, and develop great people in an inclusive environment where each person is valued for the distinct skills and attributes they bring to the group. Meaningful collaboration, participation in the community, and investment in the development of the Law Division are all expected from candidates.

U.S. Bank is seeking a Technology Transaction Attorney to join its Technology and Operations Legal team. Candidates should have a strong knowledge of technology-related contracts including, but not limited to, software licenses, technology agreements, cloud computing, SaaS, open source, outsourcing and hardware purchases. Candidate will be responsible for legal review of contracts for appropriate privacy and data security language; will have a strong partnership with IT, business partners, outside counsel and vendors to review proposed technology solutions and to facilitate contracting process; and will perform legal and factual research, analyze data, and recommend course of action under supervision of legal counsel. Additional responsibilities include review and revision of policy and process documentation and conducting training and awareness efforts; perform legal and factual research, analyze data, and recommend courses of action; assist with information management issues as needed.

Basic qualifications:

- Juris Doctor from an accredited law school with strong academic credentials;
- Licensed to practice law and in good standing in the jurisdiction in which the position is based or otherwise in compliance with the in-house counsel registration rules of that jurisdiction; and
- Excellent written, oral and interpersonal communication skills

Other Requirements:
Candidate must be entrepreneurial, proactive and highly organized. Must have excellent judgment, tact and diplomacy, and deliver complex and highly confidential support services under minimal supervision. Must display excellent follow-through on projects where input from a variety of parties requires monitoring and follow-up until completion. Must be a team player, prioritize well, meet deadlines and handle multiple high-priority tasks concurrently. Must be flexible, enjoy working in a dynamic environment, and be interested in continually learning and applying new tools and approaches. Successful candidates for a position in the U.S. Bank Law Division will support U.S. Bank’s core values, which guide what we do every day:

- We do the right thing.
• We power potential.
• We stay a step ahead.
• We draw strength from diversity.
• We put people first.

We are proud that U.S. Bank has been recognized as a World’s Most Ethical Company® by the Ethisphere Institute, and has been named the #1 Most Admired Superregional Bank by Fortune magazine.

In the U.S. Bank Law Division, we honor those values through our mission: “we guide our clients to remarkable results with expert legal counsel.” Our commitment is evident in the work we do, not only for the bank, but for our communities. The Law Division has received several awards for its pro bono contributions, including the Minnesota Corporate Pro Bono Council’s “Excellence in Pro Bono Award,” and we encourage our legal professionals to contribute time and expertise to pro bono work as part of their role.

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